

**M403 ELM STREET  
TOWN BOARD MINUTES  
March 14, 2016 7:00 PM**

The meeting was called to order at 7:00 p.m. by Acting Chairperson Dave Swenson.

The Pledge of Allegiance was recited.

**Roll Call:** Debbie Derfus, Dave Swenson, Gary Franz and Joe Burger present. Carolyn Opitz – absent.

**Visitors:** Representatives from Farner and MSA were recognized.

**Comments from Audience:** Paul Mancl questioned agenda item, Clerk's Office Equipment. Debbie Derfus stated the item was for consideration by the Board.

**Approval of Minutes:**

Joe Burger/Debbie Derfus moved to approve the Town Board Meeting minutes of February 8, 2016. Discussion by Gary Franz of the Fire Department siting Code of Ordinance 67.6 to allow use stated in Fire Dept SOP #116 can't be done. Debbie Derfus stated if the members of the Fire Dept use town facilities, members of the public must as well; further suggesting this item be taken up for discussion at a future board meeting. Roll Call – Debbie, Dave, Gary, Joe – Ayes. Motion carried.

Debbie Derfus/Gary Franz moved to approve the Joint Town Board/Planning Commission meeting of February 22, 2016. Roll Call - Debbie/Dave/Gary: Aye Joe: Abstain Motion carried.

**Reports:**

Plan Commission – No report

Fire Department – Dave Swenson read the following report from the Fire Department.

*Number of calls to date:*

*EMS Calls – none to report*

*Fire Calls – none to report*

*Mutual Aid – 1 with Stratford*

*New Applicants to Department – We would like to welcome Nicole Velas to the department as a probationary member. Travis Patton has been voted as a full member of the department and is off of probation.*

*The department is currently upgrading the accountability system for fire fighters/personnel that are working in the fire ground. Just as a reminder to the town board that we are entering another burning permit season. The Fire Chief or designee is the only one that can issue permits and the town clerk cannot. So please if you have someone asking about a burning permit please give them the station phone number: 715-389-2067 or the officer in charge phone number: 715-650-0255.*

*EMS Update: The EMS group has added another EMT to our roster. We welcome her to the group and will be working with her to learn where everything is on the First Responder vehicle and in the station.*

Library – No report

Supervisors: Carolyn Opitz – garbage, ordinances, newsletter – No report

Dave Swenson – Highway – Dave reported on the condition of the roads, break up, posting of weight limits and asked that residence be respectful of postings as some hauling has been witnessed.

Debra Derfus – Buildings & Grounds, Website – No report

Joe Burger – IOH Permits – Town Hall Maintenance – Joe reported that IOH information would be included in the newsletter and he's updating himself on the new regulations for no fee permits.

Gary Franz – Newsletter – Town Hall Maintenance – No report

Clerk – Approval of Checks and Financial Report - Financial Report for the Month of February 2016

The beginning cash on hand was \$1,610,968.79. Total receipts were \$952,116.39. Total disbursements were \$1,769,242.98. Ending balance of all accounts totaled \$793,842.20

Approval of Checks – The check register from February 9<sup>th</sup> through March 14<sup>th</sup> totals \$967,784.13 and is comprised of checks 14007 – 14085 including electronic checks 81-85.

Debbie/Dave moved to accept the financial report and checks as presented. After discussion, motion amended to include electronic checks 82-85. Roll Call: Debbie, Dave, Gary, Joe –Ayes. Motion carried.

Treasurer – Financial Report

CHECKING ACCOUNT BALANCE, BANK	15,731.45
LESS OUTSTANDING CHECKS	(3,387.71)
PLUS OUTSTANDING DEPOSITS	-
RECONCILED CHECKING ACCOUNT BALANCE	<u>12,343.74</u>
TAX SAVINGS ACCOUNT	639,049.84
FIRE DEPT EQUIPMENT CD (3/12/16)	20,109.67
PUBLIC WORKS REPLACEMENT APPARATUS CD (1/18/2016)	80,263.41
PARK FUND SAVINGS ACCOUNT	8,949.45
VOLUNTEER FIREFIGHTERS FUND SAVINGS ACCOUNT	33,126.09
<b>ENDING BALANCE, ALL ACCOUNTS</b>	<u><u>793,842.20</u></u>

\*\*\*\*\*

Citizens State Bank of Loyal Loan (2002 Fire Truck)	<u>113,392.76</u>
---	-------------------

Joe /Debbie moved to approve the Treasurer’s report as presented. Roll Call: Debbie, Dave, Gary, Joe - Aye

Unfinished Business – Approve/Disapprove Liquor License for Belvedere Supper Club, LLC. – Debbie/Gary moved to approve the liquor license to Dale G. Leffel/Belvedere Supper Club to expire June 30, 2016. Roll Call: Debbie, Dave, Gary, Joe – Aye. Motion carried.

New Business – Approve/Disapprove Master Professional Services Agreement with MSA Professional Services, Inc

Dave Krugler of MSA presented the Master Professional Services Agreement between the Town and MSA Professional Services, Inc. Joe/Debbie moved to approve the service agreement with MSA and authorize Chair signature after typos in the agreement are corrected. Roll Call: Debbie, Dave, Gary, Joe – Aye. Motion carried.

Call for Bids for Calcium Chloride & Road Materials – Dave/Joe moved to call for bids for Calcium Chloride and road materials, specifically base course, aggregate, crack & chip sealing. Roll Call: Debbie, Dave, Gary, Joe – Aye. Motion carried.

Clerk’s Office Equipment Copier, Printer, Computer & Software

After discussion regarding the equipment in the office, the status of the computer and software, Debbie/Joe moved to authorize the purchase of a new printer for the Clerk’s office, not to exceed \$500. Roll Call: Debbie, Dave, Gary, Joe – Aye. Motion carried.

The Clerk was asked to come back to the Board with more information and estimates for the April meeting.

Debbie/Joe moved to adjourn the meeting at 8:06pm. All in favor. Motion carried.

Respectfully submitted,

Patti Rahn